

OCONTO FALLS SCHOOL DISTRICT

TRANSPORTATION SUPERVISOR

Bus Garage Posting

Oconto Falls School District is seeking a Transportation Supervisor starting immediately to work in a progressive and innovative department.

I. Desired Qualifications:

1. Should be knowledgeable/experienced in the following areas:
 - Considerable knowledge of the school district's schools and attendance areas
 - Successful experience demonstrating effective interpersonal skills, to include written and verbal communication
 - Successful experience establishing and maintaining positive working relationships with students, staff, and parents
 - Successful experience implementing modifications and accommodations to effectively address the needs of students, staff, and parents
 - Successful experience leveraging technology resources (Google and Microsoft Office)

II. Requirements:

1. College degree/Certification in Safety/DOT and/or 1-2 years of experience in school transportation
2. The ideal candidate will have successful leadership experience and additional skills related to human resources and/or working closely with employees in a training atmosphere
3. A current (or willing to obtain) DOT CDL with a Passenger and School Bus Endorsement
4. Experience creating schedules, routes, or other operational matrices

III. Terms of Employment:

1. Salary to be established by the Board of Education on an annual basis.

IV. Evaluation:

1. Performance of this job will be evaluated periodically by the District Administrator.

V. HOW TO APPLY:

Please apply in writing or via email with each of the following application materials:

- Cover letter
- Resume (including name and current contact information of work supervisors and references for last five years)
- Completed support staff application (if not currently employed with district) – applications available at the District Office or from district website: <https://ofpanthers.com/district-office/employment-opportunities/>

Apply to:

Debbie Woods, Administrative Assistant
200 North Farm Road
Oconto Falls, WI 54154
debra.woods@of-ps.org

Application deadline for the above position is 4:00 p.m., Friday, March 29, 2019 or until filled.