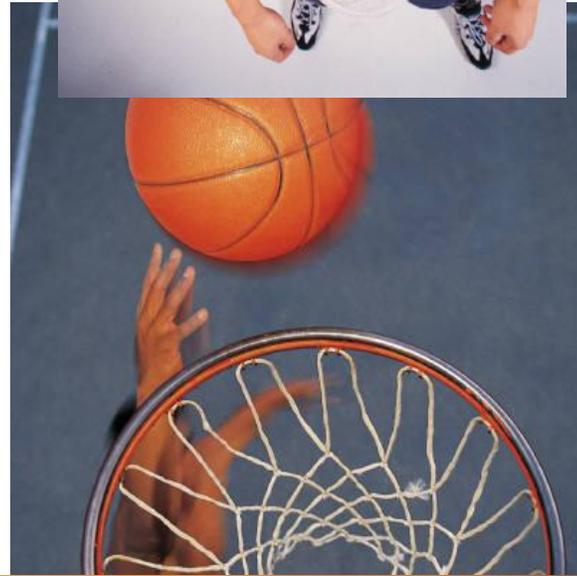
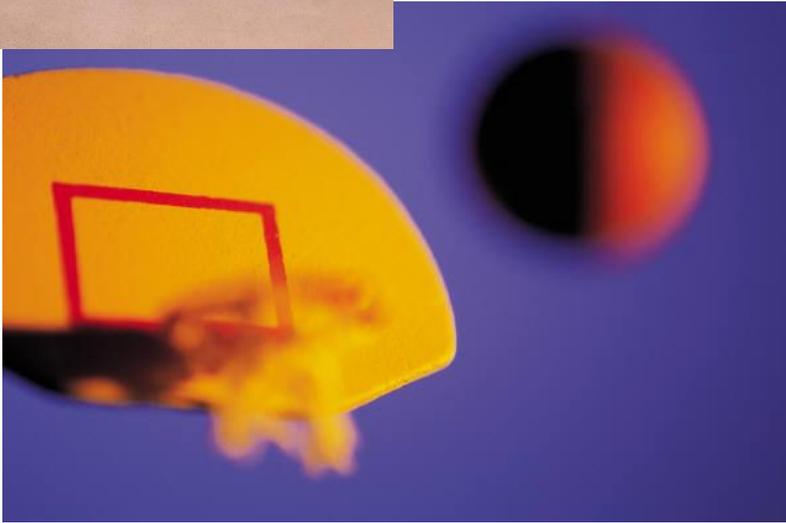
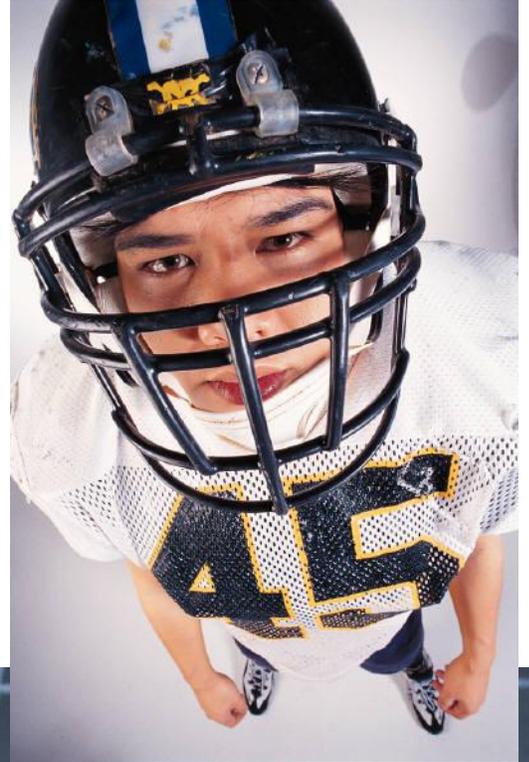
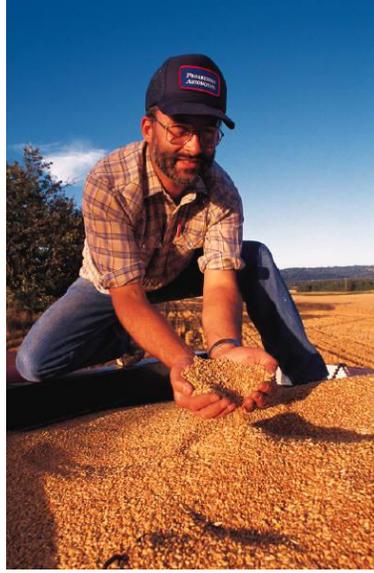


OCONTO FALLS CO-CURRICULAR CODE



SCHOOL DISTRICT OF OCONTO FALLS CO-CURRICULAR STATEMENT

INTRODUCTION

The School District of Oconto Falls is happy to have you participate in its co-curricular program. As an integral part of the total school effort and experience, the program is designed to help our students become successful individuals and better citizen-students of our school, community, state and nation.

The academic program is our schools' primary mission. However, participation in a well supervised co-curricular program may open the door to definite opportunities and provide additional training and experiences not ordinarily obtainable in the regular curriculum. Your choice in joining an activity indicates awareness on the part of you and your parents of the extended benefits of this part of our educational curriculum.

The intent of this co-curricular policy is to provide you and your parents or guardians with a reference to your responsibilities and our expectations of your participation in the Oconto Falls co-curricular program.

PHILOSOPHY

Your participation in the co-curricular program is a desired but not a required part of the total educational program. It takes a committed student to make the extra effort that participation in the normal school program, plus a co-curricular activity, demands. Because some students choose to take part in the co-curricular program, are using facilities provided for that purpose by the community, and are benefiting from tax funds set aside of these programs, more is expected of those students. Our expectations are listed in the form of specific rules and regulations for students who take part in co-curricular programs. Because of the voluntary nature of the co-curricular program, all students desiring to take part in this program and share the advantages participation offers, should be prepared to follow the rules. Those students not willing to comply with all regulations of this co-curricular activities code should not expect to participate.

In this policy, you will find eligibility and/or training rules and regulations. These rules and regulations are logical and designed to help the individual student as well as the total co-curricular program. You should expect them to be enforced.

Students should understand that through the co-curricular program, as well as other programs, the school is serious about teaching that chemical use is not in a person's best interest. The school regards alcohol and other drug use, addiction, or dependency (including tobacco) as a behavioral/medical problem and recognizes that the misuse or abuse of alcohol and other drugs precedes more severe dependencies.

It is not in the best interest of anyone involved, nor even accurate, to attach a moral or social stigma to such personal problems. The school district wishes to cooperate with all segments of the community in precluding the development of less constructive patterns of alcohol and other drug use and in providing assistance to those who do develop such patterns of behavior.

The School District of Oconto Falls students participating in the co-curricular program are expected to conduct themselves at all times, and at all places, in a positive manner which will bring credit to themselves, their classmates, school, and community.

The opportunity to take part in school activities should be made available to as many students as possible. All students are invited to participate. The exact number of participants shall be determined by the facilities available and the ability to give adequate individual attention to each student. There is no room in school activities or education for prejudice based on race, sex, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

A coach, advisor, supervisor or director should realize from the beginning that there is no secret path or shortcut to success. At the same time, the student participant must accept the dedication and hard work that goes into a

successful program. The success of any activities program is determined by you, the participant, along with the help and cooperation of coaches, advisors, supervisors, directors, administrators and the Board of Education. Students must be willing to follow the rules set down by the Oconto Falls Schools and where applicable, the Wisconsin Interscholastic Athletic Association, other related state and national associations, and legal requirements. All employees, by virtue of their employment with the Oconto Falls Schools, enforce this Activities Code.

DEFINITIONS OF CO-CURRICULAR ACTIVITY GROUPS

Group 1: Consists of high school non-performing clubs or activities

Group 2: Consists of high school performing organizations and clubs

Group 3: Consists of middle school and high school athletic-related teams that perform and compete

Group 1, 2 & 3 Activities Code

Group 1

Art Club
 Class officers
 Homecoming Court*
 National Honor Society
 Spanish Club
 Student Council
 YCC
 Trees for Tomorrow
 Prom Court*
 Letter of Excellence
 French Club
 National Art Honor Society
 Math Club

Group 2

Academic Decathlon
 District-State Solo/Ensemble
 Drama
 Forensics
 High Quiz Bowl
 Musical
 Pep Band
 Theater Staff
 Usher Corp
 Jazz Band
 FFA
 FBLA
 Vocal Jazz
 Destination Imagination

Group 3

Baseball
 Girls Basketball
 Boys Basketball
 Cheerleading
 Boys and Girls Cross Country
 Football
 Boys Golf
 Pom Poms
 Softball
 Volleyball
 Wrestling
 Boys and Girls Track
 Girls Golf

*Homecoming Court and Prom Court are held to an additional standard. Please see the administration to determine court eligibility.

STATEMENT OF COMPLIANCE WITH FEDERAL LAW

The Oconto Falls Board of Education complies with all Federal laws and regulations prohibiting discrimination and with all requirements and regulations of the US Department of Education. The School District of Oconto Falls shall have separate, but comparable, facilities available for males and females, including locker rooms, showers, and toilets. It is the policy of the Oconto Falls Board of Education that “no person, may be denied benefits of or be discriminated against in any curricular, extracurricular, disciplinary policies, pupil services, recreational or other program or activity because of the person’s sex, religion, race, national origin, ancestry, creed, pregnancy, marital or parental, status, sexual orientation or physical, mental, emotional or learning disability.” (WIS.SS 118.13)

NOTE: This procedure is used only for violation of the above law.

GRIEVANCE PROCEDURES – PROGRAMS

If any person believes that the School District of Oconto Falls or any part of the school organization has inadequately applied the principles and/or regulations of Title IV: Nondiscrimination on the basis of sex, or Section 504: Nondiscrimination on the basis of handicap, he/she may bring forward a complaint to the Board of Education Office at the following address: 200 N. Farm Road, Oconto Falls, WI 54154. Any student of this district who believes he/she has been discriminated against, denied a benefit, or excluded from participating in any district education program or activity, including methods, practices, and materials used for testing,

evaluating, and counseling pupils and all school-sponsored food service programs, on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital status or parental status, sexual orientation, or physical, mental, emotional or learning disability, may file a written complaint with the building administrator.

INFORMAL PROCEDURE

The person who believes he/she has a valid basis for complaint shall discuss the concern with the local coordinator, who shall in turn investigate the complaint and reply to the complaint; he/she may initiate formal procedures according to the steps listed.

FORMAL GRIEVANCE PROCEDURE

STEP 1: A written statement of the grievance shall be prepared by the complainant within five (5) business days after receipt of the written reply to the formal complaint. The coordinator shall further investigate the matters or grievance and reply in writing to the complainant within five (5) business days by certified mail.

STEP 2: If the complainant wishes to appeal the decision of the local coordinator, he/she may submit a signed statement of appeal to the District Administrator within Five (5) business days after receipt of the local coordinator's response to the grievance. The District Administrator shall meet with all parties involved, formulate a conclusion and respond in writing to the grievance within ten (10) business days by certified mail.

STEP 3: If the complainant remains unsatisfied, he/she may appeal through a signed, written statement to the Board of Education within five (5) business days of his/her receipt of the District Administrators responses in Step 2. In an attempt to resolve the grievance the Board of Education shall meet with the concerned parties and their representatives within fifteen (15) days of the receipt of such an appeal. A copy of the Board's disposition of the appeal shall be sent by the Board Secretary to each concerned party within ten (10) days of this meeting by certified mail.

STEP 4: If, at this point, the grievance has not been satisfactorily settled, further appeal may be made to the State Superintendent of Public Instruction and/or the Office for Civil Rights, U.S. Department of Education, Chicago, IL 60605.

STUDENT CONFLICT RESOLUTION

Conflicts between people will occur from time to time. Some of these may be easily solved, while others may grow into bigger issues if left to fester. Whenever a student has a conflict with another student or with a coach, the student should begin to work out the conflict as quickly as reasonably possible. Complaints or concerns other than eligibility should be resolved in the following manner:

1. The participant should request a conference between the player, coach, and parent within 5 school days.
2. If not resolved at step 1, the participant should request, in writing, a conference between the participant, advisor/coach, parent, and a building administrator.
3. If not resolved at step 2, the participant should request, in writing, a conference between everyone listed in step 2, the district administrator, and a school board member of their choice.

GRIEVANCE PROCEDURE: CO-CURRICULAR BOARD OF REVIEW

The Co-Curricular Board of Review performs the function of a hearing board to insure that due process and the rights of the individual are protected in each case where a violation of this code is presented to them. "Due Process" is a procedure which the courts of law recognize as a necessary part of any rules or regulations. Due process recognizes the rights of the individual since it outlines his/her recourse in the event he/she feels a wrong decision has been made.

If a student believes his/her rights have been violated, he/she should attempt to solve this problem by having a conference between the student, parent, administrator, and any other school staff member involved. If the problem is not solved after the conference, the following steps may be followed.

The participant should request to the building Principal, in writing, that the Co-curricular Board of Review look at the decision. The Board will only discuss and take action against major violations of this code. Membership on the Board will consist of head coaches (advisors) or their designee from at least 60% of the sports (clubs), and one non-coaching (coaching) member of the faculty. The board will consist of an odd number of members. Each person on the board will have one vote. The Principal or his designee will impartially conduct the hearing but will not vote. If the principal is involved in the investigation, he will appoint a designee to conduct the hearing. The athletic /activities director and the coach of the athlete involved will not have a vote as well.

Prior to the hearing by the Co-curricular Board of Review, the participant shall be given a maximum of 3 school days to prepare his/her defense from the time of the initial ruling in question. During this time, he/she is not eligible to participate in any contests per the initial ruling. The participant will have the right to secure his/her defense, cross examine witnesses, and call witnesses on his/her behalf.

The decision of the Co-curricular Board of Review is final. This will be given to the participant upon conclusion of the hearing or the following day. Any other recourse would have to be through the courts.

A. Eligibility

1. A high school student is ineligible for participation if he/she has received one or more failing grades in his/her latest school quarter. This ineligibility shall be for a minimum of 15 scheduled school days and nights. Ineligibility will begin the day grades are verified and posted following the end of the preceding quarter. After these 15 consecutive school days, a review of the student's grades may be requested. The student must be passing the classes that they received failing grades in order to regain eligibility. A student who is ineligible for a minimum of 15 scheduled school days may not regain eligibility until the school day following the 15th day of ineligibility. If not eligible at that time, the student will be monitored on a daily basis and will remain ineligible until the failing grade/grades are passing. Students may attend practice or meetings during the ineligibility period at the discretion of their advisor.
2. A student regains eligibility immediately if incompletes are made up and passed within one week of the grading quarter. A student may erase ineligibility status following the last grading period of the school year through summer school courses, provided:
 - a. The school gives credit toward graduation for such courses, and
 - b. The student successfully completes not less than the same number of classes that caused the ineligibility
3. A student who is enrolled in any state-approved EEN program and who receives no usual grading for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her I.E.P.
4. Eligibility for fall activities will be based on passing grade requirements in the previous school year's latest quarter grading period. The ineligibility status will be adjusted as follows for students in fall activities. The minimum ineligibility period shall be the lesser of:
 - a. Twenty-one (21) consecutive calendar days beginning with the date of the earliest allowed competition or performance, or
 - b. One-third of the maximum number of competitions or performances allowed in an activity.
 - c. Students who successfully complete with a passing grade a pre-approved summer school program may regain eligibility.

5. On the day of a contest or event, students must be in school for the entire day and participate in all classes. Note: Students with medical appointments or family emergencies may compete if the absence is excused by the administration.
6. If student is suspended out-of-school for any reason, this suspension shall include any practices, performances, and competitions that occur during this time. Students receiving in-school suspensions may participate in practice or meetings only.
7. Advisors and administrators have a right to expect students to act in an accredited manner conforming to the ideals and principles of the Oconto Falls School District and community. The student is reminded that being a member of a club or organization is strictly voluntary and that he/she may be suspended for a period of time for failing to conform to these principles.
8. A handbook card must be signed each year by both students and parents which indicate that they have read the Co-curricular Code. This statement must be turned in to the advisor or coach before the student is permitted to participate in each activity. The coach or advisor will then submit a list of participating members to the office.

B. Drug, Tobacco, and Alcohol Violations

1. The Oconto Falls School District recognizes the use of mood-altering chemicals as a significant health problem for many adolescents, resulting in negative effects on behavior, learning, and the total development of each individual. A student must follow the school's training rules and code of conduct on a year-round basis.
2. Regardless of the quantity, a student shall not use or possess a beverage containing alcohol, use or possess tobacco, or use, possess, buy or sell any substance defined by law as a drug or any paraphernalia associated with its use. It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the students own use by his/her doctor.
3. Any student suspended from an activity may not be eligible to begin or perform in an activity during that season without the consent of either coaches or advisors.

Disciplinary Action – Group 1

First Violation – Student will be suspended from all club meetings and activities for four weeks.

Second Violation – Student will be suspended from all club meetings and activities for 9 weeks.

Third Violation – Student will be suspended from all club meetings and activities for one calendar year.

Note: Parents must be notified of an infraction by letter and/or telephone by the advisor.

Disciplinary Action – Group 2

First Violation – Student will be suspended from 25% of the season's contests/performances (with a minimum of one) in the activities he/she is in.

Second Violation – Student will be suspended for the duration of the season's contests/performances for that year.

Third Violation – Student will be suspended for one calendar year.

Note: Parents must be notified of an infraction by letter and/or telephone by the advisor.

Enforcement of Co-Curricular Rules

1. Violations of the co-curricular code will be reported to the principal or assistant principal by one of the following methods:

- A. Violations reported to the school by law enforcement officials.
 - B. Violations reported by teaching or coaching staff members, advisors, parents, members of the Community, or other school officials.
 - C. Self-admission.
2. Upon receiving a report of violation, the principal, assistant principal, or designee shall conduct an investigation (including an interview with the accused) and determine whether or not the student has violated the co-curricular code.
 3. If the student or his/her parent(s)/guardian(s) are dissatisfied with the investigation, they may follow the grievance procedure outlined on page 4-5.
 4. A record of violations will be kept in the Athletic/Activity Director's Office.

Transportation

Transportation is provided for all activities. Students are expected to ride to and from an activity on school provided transportation. If a student is not riding this form of transportation, they may only ride with their own parents. If they are going with their own parents, the parent must provide a written note to the advisor prior to the student leaving. In extenuating circumstances the building principal may give permission for a student to ride home from an event with another family if the request to do so is done in writing in advance.

Oconto Falls Philosophy of Athletics

The following statement was written by Clifford B Fagen, the former Executive Secretary of the National Federation of State High School Athletic Association. His comments are printed in this handbook because it represents the philosophy the Oconto Falls Athletic Department has regarding interscholastic participation by our Middle School and High School students.

PARTICIPATION IS A PRIVILEGE, by Clifford B. Fagen

Progressive educators have long acknowledged it as a privilege for a student to participate in interscholastic athletics. It is a privilege for a student to represent their school in a program of this nature, just as it is a privilege for anyone to represent a creditable organization.

Interscholastic athletics is a completely volunteer program. No student is obligated to take part in any interscholastic activity and certainly not in interscholastic athletics. Participation is not required for graduation, nor must the student have athletic credits for college entrance. Those who participate must give extra time and effort. This is as it should be. In these respects, preparation for and participation in interscholastic differs from intramurals.

Because interscholastic activities are voluntary and because those participating represent their student bodies, it is mandatory that to qualify the standards must be high. This is particularly true of academic requirements, school citizenship, and sportsmanship. The dignity of the school program is reflected through interscholastic athletics. Those who take part must conduct themselves in a manner which is above question.

Selection of candidates is necessary. It must not be based upon athletic performance alone but also upon attitude, conduct, cooperation, and an earnest and sincere desire to represent the student body in a manner which compliments the school and the community. Student athletes have an obligation to themselves, to their school, to their teammates and their student body. Those who take part have greater responsibilities as school citizens than those who are not privileged to do so.

As a result, there are special standards for those who represent schools as members of interscholastic teams. This is as it should be. It is not too much to expect a student-athlete to be a good school citizen. The athletes have the privilege of anticipating in a well organized program which is of special interest to them and for which the school provides coaching, equipment, and facilities. The athletes who believe they are making too great a sacrifice by being a good citizen should be denied the privilege of taking part. It is much better, if the athlete finds it impossible to maintain high standards, that they take their wares elsewhere.

Because it is a privilege to represent a school in athletics, it follows logically that the school must have the authority to revoke the privilege when the student-athletes do not conduct themselves in an acceptable manner. Not only does this responsibility exist while the athlete is on the field, the court, or the track, but good conduct shall be required of them at all times and most certainly while at school. As a member of the school team, the athletes bring attention to themselves and to the student body.

The student body is partially judged by the conduct to the student-athletes. There is nothing wrong with this when selection is as it should be and when the privilege of participation is denied to those who fail to meet the standards. Quite to the contrary, such judgment is desirable. Therefore, school authorities must see that the standards of conduct of those representatives are above reproach.

The need for the high standards of conduct is aggressively defended. Any lowering for a "successful" season is deplored. When the doors of interscholastic competition are opened to those who have bad habits and to those who are not good citizens, the program suffers. Nor are interscholastic athletics for the purpose of retaining and reforming those who have poor character traits. Rather the privilege of representing the schools should be extended to those who have given evidence they are good school citizen(s), in other words, those who have earned it.

Those who lower standards to win contests or for any other reason, all too quickly learn that it is self-defeating. Any resulting successes are temporary and they are empty-headed. All too soon the schools which lower their standards learn they have paid too great a price for any measure of athletic success.

OBJECTIVES OF OCONTO FALLS ATHLETICS

The interscholastic athletic program in Oconto Falls is an integral part of the educational curriculum. It proves opportunities for learning experiences inherent in athletics which are difficult to duplicate in other school activities. Interscholastic athletics have the following major objectives.

1. To increase excellence in competition.
2. To build self-confidence.
3. To increase active participation.
4. To develop self-reliance and self-discipline.
5. To reach new skills, knowledge and attitudes, and develop those the athlete already has.
6. To stress good health and safety practices.
7. To increase appreciation and enjoyment for all athletics.
8. To teach that a penalty follows the violation of a rule.
9. To install the value of sports for leisure time activities.
10. To promote friendship, both with teammates and opponents.
11. To provide opportunities to exemplify and observe good sportsmanship.
12. To remember that instilling the “will to win” is more important than “win at any cost”.
13. To develop leadership and acceptance of the leadership of others.
14. To educate the community in the educational and social value of sports.

Participation in the athletic program at Oconto Falls Middle High Schools is entirely voluntary. The opportunity to participate in the interscholastic athletic program is extended to all students who are willing to assume certain responsibilities. To be a credit to yourself, family, school, and community an athlete should display high standards of behavior, exemplify good sportsmanship, show respect for others, and meet all WIAA and Oconto Falls middle and high schools’ eligibility requirements.

GENERAL ELIGIBILITY RULES

Every athlete who desire to participate in our athletic program shall:

1. Have a physical examination card of file (W.I.A.A. procedure)
2. Have an athletic code signed by parent or guardian and on file with the athletic department before participation in a co-curricular activity on a yearly basis.
3. Maintain a passing grade in all classes every quarter.
4. Have a “Permission to Treat” card on file.
5. Parents & students are strongly encouraged to attend at least one of the Co-curricular code informational meetings held throughout the year.
6. A student charged or convicted of a felony is not eligible to participate.

Group 3: Athletic Code

A. Recommendation of Academic Eligibility

- a. A student is ineligible for participation if he/she has received a failing grade in his/her latest school quarter. If a student passes both quarters but fails the semester, the student will be ineligible for participation.
 1. A student who receives an “F” for any quarter immediately prior to or during a season is immediately ineligible for 10% of the contests, or 15 consecutive scheduled school

days of that season, or for the next sport in which he/she completes the season (which ever amounts to the lesser number of games). Ineligibility will begin the day grades are posted and verified. At the end of the ineligibility period, if the failing grades have been raised to passing, eligibility shall be regained. If not, the athlete will be monitored on a daily basis and will remain ineligible until failing grades are passing.

2. A student who fails 2 or more classes for any quarter immediately prior to or during a season is immediately ineligible for a minimum of 15 scheduled school days and nights (a minimum of 20% of the contests must be missed during the ineligibility period). A student who is ineligible for a minimum of 15 scheduled school days may not return to competition until the school day following the 15th day of ineligibility. Ineligibility will begin the day grades are posted and verified. At the end of the ineligibility period, if the failing grades have been raised to passing, eligibility shall be regained. If not, the athlete will be monitored on a weekly basis and will remain ineligible until failing grades are passing.
3. The ineligibility status described above will be adjusted as follows for students in fall sports in which the date of the earliest competition is before the first day students are in class.
 - a. The minimum ineligibility period shall be the lesser of (1) 21 consecutive calendar days beginning with the date of earliest allowed competition in a sport or (2) one-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction)
 - b. A student regains eligibility immediately if incompletes are made up and passed within one week of the end of the quarter. The student is ineligible during the time incompletes are posted. A student may erase ineligibility status following the last grading period of the school year through summer school courses, provided:
 - i. The school gives credit toward graduation for such courses, and
 - ii. The student successfully completes not less than the same number of classes that caused the ineligibility.
 - c. A student who is enrolled in any state-approved EEN program and who receives no usual grading for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her I.E.P.
 - d. On the day of a contest, students must be in school and participate in all classes.
Note: Students with medical appointments or family emergencies may compete if the absence is excused by the administration.
 - e. If a student is suspended out-of-school for any reason, this suspension shall include any practices and competitions that occur during this time. Suspensions are not served during the time a student is expelled from school. Suspensions from school will be considered conduct unbecoming an athlete and will be treated as a minor code violation.
 - f. Unexcused absences are not tolerated and will be addressed by the Athletic Director, coaches and/or Advisors.
 - g. The coaches and the entire squad will meet at the beginning of the season and parents will be invited, to be informed of the details of their sport's additional regulations that will best meet the needs of their sport in developing the respect, pride, and team unity for a common goal.
 - h. Coaches and administrator have a right to expect athletes to act in an accredited manner conforming to the ideals and principles of the Oconto Falls School and community. The students are reminded that being a member of an interscholastic team is strictly voluntary and that he/she may be suspended for a period of time for failing to conform.

B. Training and Conduct

MINOR VIOLATIONS

This is a matter between the athlete and the coach. The athlete may appeal, in writing, to the athletic director. If the athletic director deems it necessary, he/she may refer the matter to the Co-curricular Review Board, who will determine the penalty.

- i. Language: Abusive language will not be permitted. Abusive is defined as language that is not acceptable because it infringes on the rights of other members of the team and is offensive to them
- ii. Violations of the Law: An athlete should stay clear of any civil/legal violation of law
- iii. Sleep: The amount of sleep required varies with every individual. The athlete should get at least eight hours of sleep a night in order to perform within his/her capabilities (Physical Education Handbook, Prentice Hall, Sixth Edition). In order to get eight hours of sleep, it is strongly suggested the athlete be at home by 11:00 p.m. on a school night.
- iv. Detention: If an athlete is required to stay after school because of a disciplinary action by a teacher, that detention must be served at the discretion of the teacher. Make-up work and extra help should be arranged so as not to conflict with games and practices (whenever possible). Free periods might be utilized to complete this work. Finally, and very importantly, the head coach should be notified as soon as possible if an athlete is going to miss a part or all of a practice.
- v. Attendance at practice: Athletes are expected to attend all practices. They may be excused by the head coach or assistants. Penalties for unexcused absences or tardies from practice will be determined by the head coach. Athletes will be informed of penalties at the beginning of the season. Any player, who missed school on the day of a game because of illness, will not be allowed to participate in that contest unless he/she receives permission from the principal or assistant principal.
- vi. Locker room Behavior: A locker room is a place for coaches and players only. Every athlete is responsible for keeping the locker room clean.
- vii. Other actions unbecoming an athlete.

MAJOR VIOLATIONS

1. These training rules are established for the best interest of the athlete and the school. Any boy or girl who complies with these rules demonstrates his/her desire to improve himself/herself. Therefore, a student-athlete must follow the school's training rules and code of conduct on a year-round basis. An athlete's attendance will be monitored during the season; unexcused absences from school will cause suspension from a contest(s).
2. Drug, Tobacco, and Alcohol Violations
 - a. The Oconto Falls School District recognizes the use of mood-altering chemicals as a significant health problem for many adolescents, resulting in negative effects on behavior, learning, and the total development of each individual.
 - b. Regardless of the quantity, a student shall not use or possess a beverage containing alcohol, use or possess tobacco, or use, possess, buy or sell any substance defined by law as a drug or any paraphernalia associated with its use. It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the student's own use by his/her doctor. It shall be considered an AOD/Tobacco violation of the athletic code when an athlete:
 1. Loiters at an unlawful assembly where alcohol or controlled substances as defined by Wis. Statutes Chapter 161 are present, whether or not prosecuted for such a violation.
 2. Knowingly participates*, whether or not they actually consume, in any "party" or other occasion where violation of state law or local ordinance regarding the possession, purchase, sale or consumption of alcohol, or illegal drug occurs.

*Knowingly participates is defined as: (a)being at a party or place where the violation in #2 occurs, (b)not making reasonable efforts to leave the premises.

3. Penalties for Violations
 - a. Penalties for each incident will be assessed separately.
 - b. If a training violation and conduct violation occur at the same time, the penalty for the training violation will supersede the penalty for the conduct violation.
4. Out of Season and Summer Vacation Violation
 - a. Any suspension(s) of an athlete for a previous year's after-season violation(s) or for a summer vacation violation(s) will be served by the athlete starting with the first contest(s) of his/her next chosen interscholastic sport during the subsequent school year. After these suspensions have been served; the athlete will be given a clear slate providing the athlete has not had any violations during the subsequent school year.
 - b. An athlete's suspension is valid only if he/she has completed the sports season that he/she has served the suspension in.
5. Reporting a Violation
 - a. The reporting of a violation may be made by a teacher, a parent, or a responsible person from the community. The report must be in writing on a form supplied by the office, and must state the time, place and names of other witnesses.
 - b. A reported violation by a student must be in writing and signed by a parent/guardian or a school staff member. The statement must state the time, place and names of other witnesses.
6. Suspension Procedure
 - a. The suspension of an athlete will be administered by the head coach and the athletic director and/or high school principal.
 - b. The parents will be informed of the suspension and a copy of the violation report will be sent to the parents.
 - c. During a suspension, the athlete must report to practice during this period of time as part of the reinstatement policy. The athlete will also be expected to attend any contest(s) he/she has been suspended from, travel with the team, and remain with the team on the bench or sidelines but not in uniform, unless alternative arrangements are made by the head coach.
 - d. During a suspension for a non-training violation, the athlete is expected to attend all practices and games unless the athlete has been suspended from all activities in the school.

VIOLATIONS OF TRAINING RULES

1. Procedures for processing major athletic code violations:

The procedures outlined hereafter will be adhered to as closely as possible when suspending students from participation for MAJOR violations of the athletic code.

 - I. The athlete shall be notified of any alleged major violation of the athletic code by the athletic director or administrator as soon as it becomes known to him/her. The athlete will then be given an opportunity to provide any information in his/her defense that may be pertinent. The Athletic director or building administrator will then render a decision which will result in one of the three actions:
 1. The athlete has admitted the violation and a suspension will be assessed and served.
 2. The athlete has denied the charge: however the athletic director or administrator will assess a suspension based on the evidence.
 3. The alleged violation will be dropped due to the insufficient evidence.If a suspension is assessed at this time, the athletic director or building administrator shall send a letter to the parent(s)/guardian(s)informing them of his/her decision and the basis for it.
 - II. If the athlete or his/her parent(s)/guardian(s) are dissatisfied with the decision rendered by the athletic director or administrator in Step "I", they may appeal the decision to the person who made

the decision within five (5) school days after receipt of the letter notifying them of the Step “I” decision. The athletic director or building administrator shall schedule a meeting of the Co-curricular Board of Review as soon as possible. The procedures outline one page 5 will be followed. The athletic director or building administrator shall notify the athlete and his/her parent (s)/guardian(s) of the Boards of Review decision following this meeting.

PENALTIES

1. First Violation – Step 1

- i. If the violation occurs during the season, the athlete will be suspended for 25% of the contest of that sport provided ‘Note a’ below is successfully completed. Suspended contests will carry over to the offenders next season.
- ii. If the athlete is not currently involved in a sport, he/she will be suspended for 25% of the contest of the next sport he/she participates in and finished the season in (provided note ‘a’ below is completed).
- iii. An athlete can reduce the penalty by half for the first violation if they admit on their own accord of a violation of this policy to the athletic director or the building principal within 3 days of the occurrence.
- iv. The penalty for a first violation, for violating the drug, tobacco, and/or alcohol clause may be reduced by half if AODA counseling is completed by the athlete at the parent’s expense. This counseling must start before the term of the suspension is over. Initiation of counseling after this point will not affect the length of the suspension. If the counseling program is not completed, the full suspension will be reinstated and the athlete will be moved to step 3 of the disciplinary scale.

2. Second Violation – Step 2

- i. If the violation occurs during the season, the athlete will be suspended for 50% of the contest of that sport provided note ‘a’ below is successfully completed. Suspended contests will carry over to the offenders next season.
- ii. If the athlete is not currently involved in a sport, he/she will be suspended for 50% of the contest of the next sport he/she participates in and finished the season in (provided note ‘a’ below is completed).

7. Third Violation – Step 3

- i. The athlete will be suspended from athletics for the remainder of the athlete’s high school career.
- ii. If an athlete is incident free for a period of 12 months, they may appeal to the Co-curricular Board of Review for reinstatement. Suspension period must be served while a student at Oconto Falls High School.

Note:

- a. In Steps 1 & 2 above, the percent of the suspended contests will be doubled if the athlete does not complete all recommendations of the school’s student assistant personnel. Recommendations may include a formal assessment.
- b. Any fractions of contest resulting from the 25% or 50% figure will be rounded down to nearest whole number.
- c. If any offender or witness brought forward by the offender lies, all penalties will be doubled. This includes the athlete’s parents and/or guardians.
- d. The athlete must practice during the period of suspension.
- e. An athlete shall forfeit all athletic awards & letters for a sport if the violation occurs during that sport season.

C. TRAVEL AND CONDUCT ON TRIPS

1. Transportation is provided for all activities. Students are expected to ride to and from an activity on school provided transportation. If a student is not riding this form of transportation home from an event, they may only ride with their own parents. If they are going with their own parents, the parent must provide a written note to the advisor prior to the student leaving. Any athlete who does not use school

transportation to a school contest will not participate in that contest. In extenuating circumstances the building principal may give permission for a student to ride home from an event with another family if the request to do so is done in writing in advance.

2. An athlete is expected to follow the rules for proper bus conduct as set up in the student handbook.
3. Athlete dress code will be determined by the coaching staff and must be followed on all trips
4. Oconto Falls High School will not assume responsibility and liability for any athlete who missed his/her prescribed mode of transportation to a contest and attempts to travel to the contest site on their own accord.

D. BENEFIT PLAN AND INJURIES

1. The school district does not provide insurance for athletes. Supplemental insurance is available at a nominal fee. It is strongly recommended that the supplemental insurance be purchased unless you have an insurance policy that covers 100% of most expenses.
 - a. The school district has no liability in paying any accounts involved, but will give assistance for the collection of insurance benefits.
 - b. The medical examination cannot be taken before April 01. The examination is then valid for all sports for 2 calendar years.
2. Any athlete who is injured during an athletic practice or contest must report the injury to the coach at once.
3. If the injury is serious enough to require medial assistance, the athlete must report the accident to the athletic office as soon as the athlete is able to return to school and before returning to practice.
4. Should an injury be discovered after the athlete has returned home, the coach must be contacted at once.
5. Minor emergency treatments will be handled by the coach or by the team trainer under supervision of the coach.
6. In the event of any serious injury, the nearest emergency medical service will be obtained.
7. Injured athletes may be referred to the Sports Medicine Clinic.

E. CARE OF EQUIPMENT

1. Each athlete is responsible for the proper care and safekeeping of the equipment issued to him. Lockers should be securely locked during and after every practice and game.
2. All athletic equipment used is school property and is to be used during a particular sports season only. At the conclusion of participation, that athlete must turn in all equipment to the coach in charge.
3. Any equipment issued to the athlete must be returned in good condition, subject only to normal wear. Any equipment which is not returned, or which is damaged beyond normal wear, will be paid for by the athlete. The head coach will determine what constitutes normal wear.
4. Valuables should be locked in the athlete's locker during practice. The school is not responsible for the athletes' personal belongings.

F. CHANGING SPORTS

1. An athlete may not quit one sport and join another during the same season, except by agreement of both coaches.
2. An athlete cut from one sport may, however, try out for another sport.

G. ATHLETIC LETTERS

Oconto Falls High School's athletic letter system is designed to recognize outstanding participation and accomplishments in the athletic program. Varsity letters are set up by each coach with the approval of the athletic director. Coaches are to inform the athletes at the start of the season. Any head coach may award a letter to an athlete according to the coach's discretion. It is hoped that all letters will be received and displayed with honor, pride, and dignity. Following are the types of awards:

1. The first time an athlete earns a varsity letter, the athlete will receive the varsity "OF" award, sport insignia

2. An athlete who earns a varsity letter in any subsequent year will be awarded a varsity certificate and service bar.
3. Members of the junior varsity team who finish the season in good standing will be awarded a “JV” patch the first year and a “JV” certificate any following year
4. Members of a freshmen team who finish the season in good standing will receive a certificate.
5. Managers may receive appropriate awards according to the discretion of the individual coach.
6. If an athlete earns a varsity award in a different sport, the athlete will receive the proper sport insignia and a service bar. Subsequent awards will result in the appropriate number of service bars.

H. SEARCH AND SEIZURE POLICY

Courts have upheld the claim that school lockers are school property loaned to the students/athletes for his/her convenience. The school extends the use of a locker for legitimate purposes only. If there is reasonable suspicion that a locker contains harmful, illegal, or stolen material, a search will be made and the appropriate school and/or civil action will be taken.

When a locker search is necessary, a school administrator with an adult as a witness will conduct the search. Any illegal items that are found during the search may be used as evidence against the athlete.

WIAA RULES OF ELIGIBILITY

Age

- A student shall be ineligible for interscholastic competition if he/she reaches his/her 19th birthday before August 1 of any given school year.
- A student shall be ineligible for interscholastic competition as a member of a team consisting of Grade 7 and/or 8 students if he/she reaches his/her 16th birthday before August 1 of any given school year.

Amateur Status

A student shall be an amateur in all recognized sports of the Association in order to compete in any sport, and he/she shall become ineligible for all further participation in the school’s interscholastic program if he/she:

- Accepts reimbursement in any form-a) salary, (b) cash, (c) merchandise of any kind or amount or (d) share of game season proceeds-for achievement in athletics.
 - a. Actual and necessary reimbursement for transportation, food and lodging paid in connection with playing a contest shall not be regarded as a violation.
 - b. A student may receive an award which is symbolic (non merchandise) in nature such as trophies, medals, ribbons, event T-shirts, etc., but may not receive such merchandise items as jackets, sweaters, equipment, balls, watches, rings, billfolds, etc., regardless of their value.
 - c. a school may allow a student to retain items of practice and playing uniforms which, for reasons of hygiene, obsolescence, deterioration, etc., will not be passed on to another student.
- Signs a contract or agreement for services as a participating athlete.
 - a. A student may be employed (but not self-employed) on a part-time basis as an instructor on the playgrounds, game official, lifeguard, etc.
 - b. This rule shall not prevent a student from signing (a) an agreement which binds him/her to play only for a particular team of (b) an athletic tender with a university or college.
- Permits, with or without actual endorsement, the use of name, picture and/or personal appearance as an athlete in the promotion of a commercial for profit making event, item, plan, or service.

NOTE: this rule shall not prevent a student from being included with others in publication even in advertising form of a team picture as part of a congratulatory or welcoming purpose.

- Plays in any contest (school or non-school) under a name other than his/her own name.

A student who has violated amateur standing may apply through the school for reinstatement not earlier than six months following the date of ineligibility provided he/she has been enrolled in school throughout the year.

Revised July 2004.
July 2006.
December 2007.
June 2011
June 2012

(Please sign the agreement below and return to the Oconto Falls High School)

AGREEMENT OF PARENTS AND PARTICIPANTS

We, as parents and participants, have carefully read the Oconto Falls High School Co-Curricular Code and by our signature agree to abide by the Code as well as giving the Oconto Falls School District permission to treat our child for emergency medical treatment in case of illness or accident.

DATE

PARENT / GUARDIAN

PRINT STUDENT NAME

STUDENT PARTICIPANT

This agreement will be signed on a yearly basis until the student graduates from high school. This form will be returned to the head coach, advisor, or the school office before the student will be allowed to practice or participate in the activity.

Please check all activities that the student will be participating in:

Group 1

- Art Club
- Class officer's
- Homecoming Court
- National Honor Society
- Spanish Club
- Student Council
- Trees for Tomorrow
- Prom Court
- French Club
- National Art Honor Society
- Math Club
- Science Club

Group 2

- Academic Decathlon
- District-State Solo/Ensemble
- Drama
- Forensics
- High Q
- Musical
- Pep Band
- Theater Staff
- Archery Club
- Jazz Band
- FFA
- FBLA
- Vocal Jazz
- Destination Imagination

Group 3

- Baseball
- Girls Basketball
- Boys Basketball
- Cheerleading
- Boys and Girls X-Country
- Football
- Boys Golf
- Pom Poms
- Softball
- Volleyball
- Wrestling
- Boys and Girls Track
- Girls Golf

The Oconto Falls School District shall not discriminate on the basis of race, religion, creed, political affiliation, physical, mental, emotional, or learning disabilities, handicap, gender, gender orientation, age, national origin, citizenship, marital, parental or pregnancy status, ancestry, color, or any other reason prohibited by state or federal law.

Updated 6/13/12